

Application for Admission to a Postgraduate Degree 2017

OFFICE USE ONLY

DATE RECEIVED	
REVIEWED BY	
SCHOOL	
APPLICATION STATUS	

Welcome

Thank you for your interest in Pacific Adventist University (PAU). This is the application form for Postgraduate Admission to PAU. Please complete the required sections of the application. Use the checklist on the last page to ensure that your application is complete. **Incomplete application forms will not be processed.**

Attach ID
Photo here

Admission Information

Admission to Pacific Adventist University is available to any student who meets the academic and character requirements of the university and who expresses willingness to cooperate with its policies. As Pacific Adventist University is operated by the Seventh-day Adventist church, the majority of its students are Seventh-day Adventists. However, no particular religious commitment is required for admission; any qualified student who is comfortable with its religious, social, and cultural atmosphere may be admitted. The university does not discriminate on the grounds of race, gender, colour, creed, national or ethnic origin, age, disability or other legally protected characteristics.

Section 1: Statement of Commitment

Do you genuinely want to grow in your relationship with Jesus Christ for the duration of your study at PAU?

Yes

No

If your answer is 'Yes', PAU promises to provide a supportive environment to assist you in your spiritual development. If your answer is 'No', PAU recommends that you pursue your studies at an institution that is better aligned with the direction you have chosen for your life.

Section 2: Personal Details

Please print clearly or place an X on the circle.

FIRST NAME:	MIDDLE NAME:
SURNAME:	TITLE: Ms <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Other <input type="checkbox"/>

AGE	DATE OF BIRTH	GENDER	MARITAL STATUS
		<input type="radio"/> MALE <input type="radio"/> FEMALE	<input type="radio"/> SINGLE <input type="radio"/> MARRIED <input type="radio"/> WIDOWED <input type="radio"/> DIVORCED <input type="radio"/> SEPERATED

RELIGION	DATE OF BAPTISM (SDA ONLY)	PLACE OF CHURCH MEMBERSHIP	NATIONALITY (IF PNG, INDICATE PROVINCE)

POSTAL ADDRESS (ALL CORRESPONDENCE WILL BE MAILED TO THIS ADDRESS)		RESIDENTIAL ADDRESS (WHERE YOU LIVE)	
TELEPHONE	FAX	EMAIL	

Section 3: Course Information

RESEARCH DEGREES		MODE (FPI)* MARK WITH X THE MODE YOU ARE APPLYING FOR		MARK WITH X THE DEGREE YOU ARE APPLYING FOR
DEGREE	LOCATION			
Bachelor of Science (Honours) (BSc Hons)	Koiari Park Campus, Port Moresby	<input type="radio"/> F	<input type="radio"/> P	<input type="radio"/>
Master of Theology (MTh)	Koiari Park Campus, Port Moresby	<input type="radio"/> F	<input type="radio"/> P	<input type="radio"/>
Master of Philosophy (MPhil)	Koiari Park Campus, Port Moresby	<input type="radio"/> F	<input type="radio"/> P	<input type="radio"/>
COURSEWORK DEGREES				
*Intensive=I				
Postgraduate Diploma of Education Christian Educational Leadership (PGrad Dip Ed (Christ Ed Lead)	Koiari Park Campus, Port Moresby		I	<input type="radio"/>
Master of Education Christian Educational Leadership (MEd (Christ Ed Lead)	Koiari Park Campus, Port Moresby		I	<input type="radio"/>
Postgraduate Diploma in Leadership & Development (PGDip LD)	Koiari Park Campus, Port Moresby		I	<input type="radio"/>
Master in Leadership & Development (MLD)	Koiari Park Campus, Port Moresby		I	<input type="radio"/>
If studying part-time while working, please attach a letter from your employer, stating their support for your program. If studying full- time you should not be employed for more than 20 hours per week				

Section 4: Educational & Employment Background

Please list your qualification(s) and send certified copies of transcripts and awards from higher education study not completed at PAU.

QUALIFICATION	INSTITUTION	YEAR

Have you ever been excluded or suspended from an educational institution? YES NO

INSTITUTION	YEAR

REASON

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Please list your employment history

PERIOD OF EMPLOYMENT	EMPLOYING ORGANISATION	JOB TITLE

Section 5: Statement of Purpose

Please include a statement of up to 150 words indicating why you want to study the course for which you are applying.
Write on the lines provided.

Section 6: Statement of Research Interest

Those applying for a degree (BSc (hons)/MTh/MPhil) must include a statement outlining their proposed research topic and methodology – please be as specific as possible. Please communicate with the Director of the Office of Postgraduate Studies and Research Dr Lalen Simeon (lalen.simeon@pau.ac.pg) about your proposed area of study before submitting this application. Pacific Adventist University is not able to supervise all subject areas.

Write your statement on a separate paper and attach together with your application form.

Section 7: Accommodation Information

Please note that dormitory accommodation is for single students only.

ACCOMMODATION FOR SINGLE STUDENTS	ACCOMMODATION FOR MARRIED STUDENTS
<input type="radio"/> No accommodation needed - day student	<input type="radio"/> No accommodation needed - day student
<input type="radio"/> Accommodation in Ladies' Residence	<input type="radio"/> One bedroom house
<input type="radio"/> Accommodation in Men's Residence	<input type="radio"/> Two bedroom house
	<input type="radio"/> Three bedroom house

Married applicants are to provide the following information.

Name of spouse		Qualifications	
Has s/he applied to study at PAU this year?	<input type="radio"/> YES <input type="radio"/> NO		
List any special skills s/he may have			
Children's Names	Age (years)	Current School Grade	

Baby sitter request.

Name		Age	
Relationship of baby sitter to you (or your spouse)			
Please note: married student and spouse must arrive on campus together and remain for the duration of the study.			

Section 8: Character Information

Names and addresses of two referees (not relatives) that are providing character references to support your application.

Name				
Address				
Telephone		Fax		Email
Name				
Address				
Telephone		Fax		Email

Section 9: Financial Information

Sponsor's name and address. Put "self-sponsored" if no organisation or person is sponsoring you.

Name					
Address					
Telephone		Fax		Email	
Note: if you will be sponsored by an organisation, a letter on the official letterhead of the organisation, signed by a duty authorised officer, must be sent with the application form to confirm sponsorship. For students who are privately sponsored, please attach a letter from your sponsorship.					

Section 10: Medical Information (for PNG applicants only)

Only complete this section if you are PNG applying to study full-time. Non-PNG applicants will have a medical examination as part of their application for an entry visa, if they are accepted by PAU.

Do you have a chronic illness (e.g. asthma, heart illness, TB) that you have had for years that requires specialised medical treatment? If you have, we would encourage you to have that illness treated before planning to enrol at PAU.	<input type="radio"/> YES <input type="radio"/> NO
If the answer is yes please provide more information.	

The statement below is to be completed, signed and stamped by a qualified medical doctor.

I hereby certify that I have examined the applicant and found him/her to be in good physical health with no communicable diseases.

Doctor's name		Doctor's signature	
Name of hospital		Date	
Address		Stamp	
Telephone		Fax	Email

Section 11: Important Information

1. Closing date of application is on the **31st of August 2016**. No late applications or late fees will be considered. Successful applicants will be notified as of October 2016. **Quiries regarding applications will be attended to only at the given time.**
2. Applicants for the Postgraduate Diploma in Leadership and Management can submit your applications at any time as we offer sessions at different times of the year. For more information contact us on the email provided in Section 14 (page 6).
3. Application processing fee is K30 (non-refundable) and must be paid into the University's nominated accounts provided below:
 - Account Name: PACIFIC ADVENTIST UNIVERSITY
 - WESTPAC BANK, Boroko Branch, Account No. 038-006-604745801 swift no. WPAC PGPM
 - BANK SOUTH PACIFIC (BSP), Boroko Branch - Account No. 1002258562

The receipt must be attached to the application form before sending it in

4. Upon acceptance, 75% of Semester one (1) fees is required to be paid by the 13th of February 2017.
5. Your application will be rejected if documents show alterations and/or erasures of any kind or falsification.

Section 12: Application Checklist

Check that you have completed all sections and provided all required/necessary documents. Place an X on each of the circles

<input type="radio"/>	Passport size ID photo (for PNG applicants)
<input type="radio"/>	Filled out all sections and attached copies of all receipts.
<input type="radio"/>	Included all certified academic transcripts and certificates (diplomas or degrees). Copies of these documents must be certified by a Commissioner of Oaths, a senior civil servant or a school principal.
<input type="radio"/>	2 x character references. For school leavers references from school. For non-school leavers references from your employer and Church Pastor. References are to be sent directly to PAU from your referees. Refer to Mailing Address on Section 14.
<input type="radio"/>	A medical report/certificate (see section 10).

Documents submitted with your application will NOT be returned.

Section 13: Declaration

I certify that the information I have supplied in this application is true and accurate to the best of my knowledge. I acknowledge that the university reserves the right to deny my admission if the information given is incorrect or incomplete, or if there are insufficient resources to offer the course/program for which I have applied. I understand that I can be dismissed if I have provided incorrect information.

I recognise that Pacific Adventist University is a Christian University structured on the principles of the Seventh-day Adventist Church. I am familiar with the ideals and principles of the church and I accept the obligation to live in harmony with those principles as I become part of campus life. (For more information on the SDA Church visit www.adventist.org).

I further agree not to engage in cult activities, drinking alcohol in any form, smoking, chewing betel nut, using illegal drugs or bringing such substances or pornographic materials onto the campus. I accept that I will be required to leave the university should I break these regulations.

Name of applicant: _____

Signature of applicant: _____ Date: _____

Section 14: Mailing Details

Please send completed applications to the following address:

The Admissions Officer Pacific Adventist University Private Mail Bag, Boroko 121, NCD PAPUA NEW GUINEA	Telephone: +675 328 0200 Fax: +675 328 1257 Email: postgraduate@pau.ac.pg Web: www.pau.ac.pg/applications
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Note: All applications are expected to be received on the email address provided. Application forms can be downloaded from the PAU website provided.